

- Presentation Guideline -

Deadline for submission of your pre-recorded presentation:

June 4th, 2021

- 01** Login into your conftool account: <https://www.conftool.com/iddrg2021/>
- 02** Go to „Your Submissions“ & „Upload Presentation“
- 03** Upload your pre-recorded presentation as well as a portrait picture

- Submissions accepted for the IDDRG 2021 – Virtual will be presented June 21st – July 2nd
- Presentations for the IDDRG 2021 – Virtual will be **pre-recorded** and available during the whole scope (June 21st – July 2nd) of the conference as **on-demand video streams**
- At least one author of each submission must ...
 - **register for participation by May 23rd, 2021*** for „Scientific Paper“ Submissions.
 - **register for participation by June 4th, 2021** for „Presentation Only“ Submissions.

*Registration must be done by this date **for Scientific Paper Submissions!** Otherwise, no transmission of your paper to the IOP Conference Series / IDDRG 2021 – Proceedings is possible!

- Every registered participant can present one paper only. For multiple presentations multiple registrations (Author, Co-authors, ...) are needed. Details for participant registration can be found here: <https://www.iddrg2021.uni-stuttgart.de/registration/>
- The entire presentation file will be discarded after the virtual conference

REMARK:

Note that your presentation will be converted into a file format that does not allow downloads of your talk. But just like in a real conference, it is possible for the registered participants to make photographs or screen shots of your presentation. If you do not wish any scientific content of your presentation to be photographed, please indicate this on the according slide(s) in a clearly visible way.

TECHNICAL GUIDELINES

- Presentation duration: **Approx. 20 minutes**
- The official conference language is **English**
- Presentations need to be pre-recorded: **.mp4 – file format**
max. 230 Mb
- **IMPORTANT:** Use a suitable recording device / microphone to record your audio. It is strongly advised to use a headset or dedicated microphone for the recording as the built-in micro-phon of your laptop may not provide sufficient quality. Please check your microphone prior to recording.

HOW TO RECORD YOUR PRESENTATION

- The following tutorial explains how to record your presentation with Microsoft Office PowerPoint:



- You can then export your file as a .mp4-format video-file:



Before you submit your files, check your recorded presentation and verify audio & video recorded successfully!

HOW TO UPLOAD YOUR PRESENTATION

- Login into your conftool account: <https://www.conftool.com/iddrg2021/>
- Go to „Your Submissions“ & „Upload Presentation“

For “Scientific Paper” Submissions:

You have submitted one or more contributions, which you see listed here:

100	<p>Submission Type / Conference Track: Abstract Submission (Scientific Paper)</p> <p>Your Abstract Submission - completed -</p> <p>This abstract contribution has been accepted. You are invited to submit a full paper. Abstract accepted.</p>	<p>Show Abstract Contribution Details Review Results</p>
1000	<p>Submission Type / Conference Track: Scientific Paper Submission</p> <p>Your Scientific Paper Submission</p> <p>Submitted File(s) for Final Version: 1st file No upload yet. 2nd file No upload yet.</p> <p>This contribution has been accepted and needs minor revisions. This contribution has been accepted to the IDDRG 2021 – Virtual Conference and needs minor revisions. Please consider the reviewer's comments that were sent to you by mail and check for correct formatting and proofread your paper carefully. IOP does not copyedit papers and will not send out author proofs prior to publication.</p> <p>Deadline for Final Uploads: 9th May 2021, 11:59:59pm CEST (Time left: 8 days 6 hours)</p>	<p>Show Abstract Contribution Details Review Results Final Upload</p> <p>Upload your revised paper here by May 9th, 2021</p>
10000	<p>Submission Type / Conference Track: Presentation Submission</p> <p>Your Presentation Submission</p> <p>1st file No upload yet. 2nd file No upload yet.</p>	<p>Show Abstract Contribution Details Upload Presentation</p> <p>Upload your presentation and portrait picture here by June 4th, 2021</p>

* Multiple portrait pictures can be uploaded as zip-file in case of multiple presenters / speakers

For “Presentation Only” Submissions:

You have submitted one or more contributions, which you see listed here:

100	<small>Submission Type / Conference Track: Abstract Submission (Presentation only)</small> Your Abstract Submission - completed - 	Show Abstract Contribution Details Review Results
This abstract contribution has been accepted. You are invited to submit a presentation. <small>This abstract contribution has been accepted. You are invited to submit a presentation.</small>		
10000	<small>Submission Type / Conference Track: Presentation Submission</small> Your Presentation Submission <small>Upload your presentation and portrait picture here by June 4th, 2021</small>	Show Abstract Contribution Details Upload Presentation 

Upload your presentation and portrait picture here by **June 4th, 2021**

* Multiple portrait pictures can be uploaded as zip-file in case of multiple presenters / speakers